



**CITY OF RED BLUFF
PARKS AND RECREATION ADVISORY
COMMISSION AGENDA**

The City of Red Bluff Parks and Recreation Commission welcomes you to their meetings, which are regularly scheduled for the second Tuesday of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Parks and Recreation office prior to the day of the meeting.

The Council Chambers will be open to the public during this meeting. Alternatively, remote public participation is available as follows:

Join Zoom Meeting:

<https://us02web.zoom.us/j/83616888200?pwd=bWpZNlp3cHFOSXlqRHJjc2FxMmtDdz09>

Meeting ID: 836 1688 8200

Passcode: 881358

DATE: August 9, 2022

TIME OF MEETING: 6:00 p.m.

PLACE OF MEETING: Red Bluff City Hall, Council Chambers
555 Washington Street

A. PLEDGE OF ALLEGIANCE:

B. CONFLICT OF INTEREST DECLARATION

C. CITIZENS COMMENT:

This is a time set aside for citizens to address the Parks and Recreation Commission on items on this agenda not noted for public hearing. If your comments concern an item that is noted as a public hearing, please address the Commission after that hearing is opened for public testimony. By law, the Commission cannot make decisions on matters not on the agenda and matters of concern will be referred to the Parks and Recreation Department. The Chairman reserves the right to limit the duration of each speaker to three minutes. If requested by letter at least one week prior to a Commission meeting, any subject of concern to you will be placed on the next agenda.

"The City of Red Bluff is an equal opportunity provider"

C. CURRENT BUSINESS:

1. **Approval of Minutes** –July 12, 2022
2. **Sher Wintle Memorial Dog Park** – (Action Item) -Commissioner Philips:
Make a recommendation to City Council to approve the cost estimates for the following projects.

Attachment: A: Cost Estimates

Attachment: B: Illustration of Improvements

Attachment C: Splash Pad and Shad Structure

D. OLD BUSINESS:

1. **Renaming Sher Wintle Dog Park:** Commissioner Philips
2. **Community Garden:** Commissioner Miranda
3. **Commissioner's Report to City Council:**
 - August 16, 2022
 - Sept. 20, 2022
 - Oct. 18, 2022

E. STAFF REPORTS:

1. **Parks & Recreation:** Report – Shaffer

F. COMMISSIONER COMMENTS

Next meeting September 13 , 2022 at City Council Chambers.

"The City of Red Bluff is an equal opportunity provider"



**CITY OF RED BLUFF
PARKS AND RECREATION ADVISORY
COMMISSION MINUTES**



Date of Meeting: July 12, 2022

Time of Meeting: 6:00 p.m.

Place of meeting: Red Bluff Council Chambers & (Zoom)
555 Washington Street
Red Bluff, California

Commissioners Present: Patricia Phillips
Vici Miranda
Jennifer Torres (Zoom)
Mia Gleason

Councilmembers Present: Daniele Eyestone (Zoom)

Staff Present: Tom Westbrook, City Manager and Community Development
Director
Karen Shaffer, Community Center/Recreation Supervisor

Chair Torres called meeting to order at 6:00 p.m.

A. PLEDGE OF ALLEGIANCE

Chair Torres led the Pledge of Allegiance.

B. CONFLICT OF INTEREST DECLARATION:

Chair Torres asked if anyone had any special interest in any of the issues on the agenda: None
Commissioner Phillips asked why this is on the agenda. Councilmember Eyestone stated that if any of the commissioners had any monetary or other special interest on an agenda item, that they must recuse themselves from voting.

C. CITIZENS COMMENT: None

D. CURRENT BUSINESS

1. **Approval of Minutes:** May 10, 2022, Minutes were approved MSC Phillips/Miranda 4-0.

"The City of Red Bluff is an equal opportunity provider"

- 2. Community Garden:** Commissioner Miranda proposed that the Commissioners consider a community garden again at the Duncan and Luning pocket park. There was some discussion as to what other organizations in town that might be willing to help with this project.

City Manager Westbrook stated that in his experience, community gardens have been very successful when local groups get involved with the garden. He suggested that the Commissioners, solicit support from the community.

Commissioner Gleason stated that the Eco Club from the High School may be interested in this project. The High School also has a student garden.

Councilmember Eyestone stated that the Garden Committee of Tehama Together will be meeting July 28th. Miranda stated that she will try to make this meeting to ask for support.

- 3. Proposal of Concrete Ping Pong or Cornhole at James Ave.:** Commissioner Miranda is proposing that the city install powder coated steel ping pong table or cornhole boards at James Ave. pocket park. She presented an estimated of approximately \$1,000 for cornhole board set and \$7,960 for one table. These costs do not include site prep. She thinks the lot is big enough to install both a set of cornhole boards and a ping pong table for approximately \$9,000. This does not include tax and freight.

Westbrook stated that he agreed that if direction was given to staff, we can come up with some numbers of costs to install the table and boards. He also wants to be sure that these items will not incur extra maintenance for staff. He asked if the commissioners were going to ask the city to pay for the project or were they looking to fundraise.

Miranda stated that because the Parks and Recreation has been under budget for the last three years that the city should pay for it.

Torres requested that there should be signage stating that this is a city park. It was agreed that a sign should be installed.

Miranda asked that we ask staff to look at this project and for their input from maintenance and public works. She asked that it be put on the agenda next month to discuss what staffs recommendations are.

Torres asked Shaffer to ask maintenance and public works for their input on this project.

- 4. Renaming Sher Wintle Memorial Dog Park:**

Discussion: Commissioner Philips stated that it will be easier for people to find the Dog Park when googling it as Red Bluff Dog Park.

Miranda made a motion to recommend to City Council to rename the Sher Wintle Memorial Dog Park to Red Bluff Dog Park in Memory of Sher Wintle. MSC Miranda/Gleason 4-0.

"The City of Red Bluff is an equal opportunity provider"

E. Old Business:

1. Sher Wintle Dog Park:

Commissioner Phillips presented a preliminary cost estimate sheet for all the projects of the small and large dog parks. She is asking the commissioners to make a recommendation to City Council to approve this plan in August.

2. Commissioner's Report to City Council:

- July 19, 2022 - Phillips
- August 16, 2022 – Miranda
- September 20, 2022 – Torres
- October 18, 2022 - Gleason

F. STAFF REPORTS

Recreation Report: Shaffer reported:

- Fun Zone has 56 kids in the program this week.
- Shaffer handed out attendance and snack bar spreadsheets for 2022 and 2021.
- Volleyball registration will be open as soon as we secure courts.

G. COMMISSIONER COMMENTS:

- Commissioner Phillips congratulated Torres on her appointment by the Governor to the Tehama County Fairground Board.
- Miranda reported that there was site visit for the Splash Park prop 68 grant. She thinks they will announce the winners of the grant by October.

Chair Torres adjourned the meeting at 6:51 pm.

"The City of Red Bluff is an equal opportunity provider"

ATTACHMENT A

Projects	Vendor	unit cost	quantity	cost	freight tax	total	labor
Potable water	City/Tehama Together						
Saddle 4"	City/Tehama Together	111.4	1	\$111.40			
Corp Stop 1"	City/Tehama Together	181.88	1	\$181.88			volunteer
Curb Stop 1/2"	City/Tehama Together	164.42	1	\$164.42			
Meter and Register 1/2" (model 35)	City/Tehama Together	400	1	\$400.00			
Meter Box and Lid (Cook Box)	City/Tehama Together	40	1	\$40.00			
TOTAL \$897.60	City/Tehama Together						
PLAN B (with backflow)	City/Tehama Together						
Everything from plan A -- plus	City/Tehama Together						
Backflow 3/4 Wilkins Zurn 875XL2	City/Tehama Together	684		\$684.00			
Backflow box	City/Tehama Together	750		\$750.00			
3/2 concrete slab (ready-mix bags)	City/Tehama Together	15	3	\$45.00			
TOTAL (Both Plans)	City/Tehama Together			\$2,378.99			
PLAN C (Shut offs to the fountains)	City/Tehama Together						
2 more Curb Stops \$181.88ea.	City/Tehama Together	181.88	2	\$363.76			
2 more Meter Boxes and Lids \$40ea.	City/Tehama Together	40	2	\$80.00			
TOTAL	Tehama Together			\$2,820.66			
potable water line 2" pvc irrigation pipe	Tehama Together	3.02/ft	160'	\$483.20			
spigot support 4x4 30" pressure treated	Tehama Together		30"	\$16.32	home depot		
30" 3/4 pvc	Tehama Together		30"	\$4.50	home depot		
3/4 brass hose bibb	Tehama Together	14.44	1	\$14.44	home depot	Excess 3/4 in. FIP x 3/4 in. MHT Brass Hose Band/Garden Valve	
shut off valve	Tehama Together	3.22	1	\$3.22	home depot		
total				\$3,342.34			
Irrigation	Tehama Together						20 hrs/volunteer
2" pvc irrigation pipe	Tehama Together	3.02/ft	160'	\$483.20			home depot
1 1/2" pvc irrigation pipe	Tehama Together	2.25/ft	60'	\$135.00			
1 1/2" pvc T fittings	Tehama Together	1.91	12	\$22.92			
1" manex swing joint fittings	Tehama Together	0.43	60	\$25.80			
2" to 1 1/2 reducers	Tehama Together	3.18	6	\$19.08			
rainbird 5000 plus 1 1/2" part circle sprinklers	Tehama Together	13.18	18	\$237.24			
total				\$823.24			
Parking Lot							
ADA sidewalk from parking lot to both fields	Tehama Together		215 ft				
cement sidewalk 8' x 3-4 "deep/215'	Tehama Together	125/yd	13.27 yards	\$1,687.50		95 to large	120 to small
handicap signage	Tehama Together	53.88	2	\$107.95		walmart	
total				\$1,795.45			
large dog park grass area							
topsoil	Tehama Together	20.60/cy	30	\$618.13	1 truck/trailer		
grass seed	Tehama Together	1.20 lb bag	1	\$51.49		home depot scotts	
total				\$669.62			
curb large dog park							
200' concrete/2 yards of concrete	Tehama Together	125/yd	2 yards	\$247.25			volunteer
200' rebar	Tehama Together	6.4/ft	200'	\$128.46			
400' 1" stakes	Tehama Together	0.21	400	\$85.57			
1x6x20 bender board	Tehama Together	38.95	10	\$389.50			
.5x.5x180= then divided by 45=1.6 yards	Tehama Together						
total				\$850.78			
bark							
large	Tehama Together	44/cy	340	\$13,766.00	tax and delivered	45 per load	
small 8062.50	Tehama Together	44/cy	298	\$12,093.00			
total				\$25,799.00			
refresh bark : year two (three times), year three (two times), year four 100 yards donated , year five- 100 yards refresh donated	Tehama Together						
excavate for bark?	Tehama Together						
shade structures							
18x20 total	Tehama Together	6679	2	\$13,358.00	https://arktopia.org/2020/04/06/arktopia-removes-18x20-bark-structure/		
Benches							
3 benches	Tehama Together	469	6	\$2,345.00	https://arktopia.org/2020/04/06/arktopia-removes-18x20-bark-structure/		
concrete for benches	Tehama Together	125/yd	1.5	\$187.50			
total				\$2,532.50			
Water play pads							
2 7x7 concrete water pads large and small	Tehama Together	125/yd	1.5	\$187.50			
2 french drains	Tehama Together						
1 1/2 round rock	Tehama Together	43.00/yd	1/2	\$21.50			
10' perforated pipe	Tehama Together	14.97	2	\$29.94	home depot		
fabric 3x25	Tehama Together	7.25	1	\$7.25			
total				\$246.19			
Total Dog park Improvements				\$53,337.89			have concrete poured for pavers on both sides 16'x8'x2 Use 2x4 or memorial page on book page
Donations for projects							
memorial pavers on both sides	fundraiser						
agility equipment							
Two sided bulletin board donate	Eagle/Girl Scouts/4-H/FFA						
big tires	Eagle/Girl Scouts/4-H/FFA						
culvert run through	Eagle/Girl Scouts/4-H/FFA						
jumping ramp	Eagle/Girl Scouts/4-H/FFA						
jump trough	Eagle/Girl Scouts/4-H/FFA						
fire hydrant	donated						
cleaning stations	exists						
doody bags/receptacle bags	Earl White						
edging							
large	Tehama Together						
small	Tehama Together						
maintenance	Tehama Together						

Description	total	Vendor	
Potable water		City/Tehama Together	
Saddle 4'		City/Tehama Together	
Corp Stop 1'		Tehama Together	
Curb Stop ¾		Tehama Together	
Meter and Register ¾ (model 35)		Tehama Together	
Meter Box and Lid (Cook Box)		Tehama Together	
TOTAL \$897.90		Tehama Together	
PLAN B (with backflow)		Tehama Together	
Everything from plan A – plus		Tehama Together	
Backflow 3/4 Wilkins Zurn 975XL2		Tehama Together	
Backflow box		Tehama Together	
3x2 concrete slab (ready-mix bags)		Tehama Together	
TOTAL (Both Plans) \$2346.90		Tehama Together	
PLAN C (Shut offs to the fountains)		Tehama Together	
2 more Curb Stops \$181.88ea.		Tehama Together	
2 more Meter Boxes and Lids \$40ea.		Tehama Together	
TOTAL \$2790.66	\$2,790.66	Tehama Together	
Irrigation		Tehama Together	
2" pvc irrigation pipe		Tehama Together	
1 1/2" pvc irrigation pipe		Tehama Together	
1 1/2" pvc T fittings		Tehama Together	
1" marlex swing joint fittings		Tehama Together	
2" to 1 1/2 reducers		Tehama Together	
rainbird 5000 plus 1 1/2" part circle sprinklers		Tehama Together	
rainbird 5000 plus full circle sprinklers		Tehama Together	
total 837.34/ 1080.82	\$1,080.82		
Parking Lot			
ADA sidewalk from parking lot to both fields		Tehama Together	
cement sidewalk 5' x 3-4 " deep/215 '		Tehama Together	
total 1687.50	\$1,687.50		
handicap signage 53.98	\$53.98	Tehama Together	
2 dog park signage		Tehama Together	
memorial pavers on both sides		Tehama Together	
large dog park slope			
topsoil 618.13	\$618.13	Tehama Together	
grass seed 51.49	\$51.49	Tehama Together	
curb large dog park			
200 ' concrete/2 yards of concrete		Tehama Together	
200 ' rebar			
400 1' stakes			
1x6x29 bender board			
.5x.5x180= then divided by 45=1.6 yards			

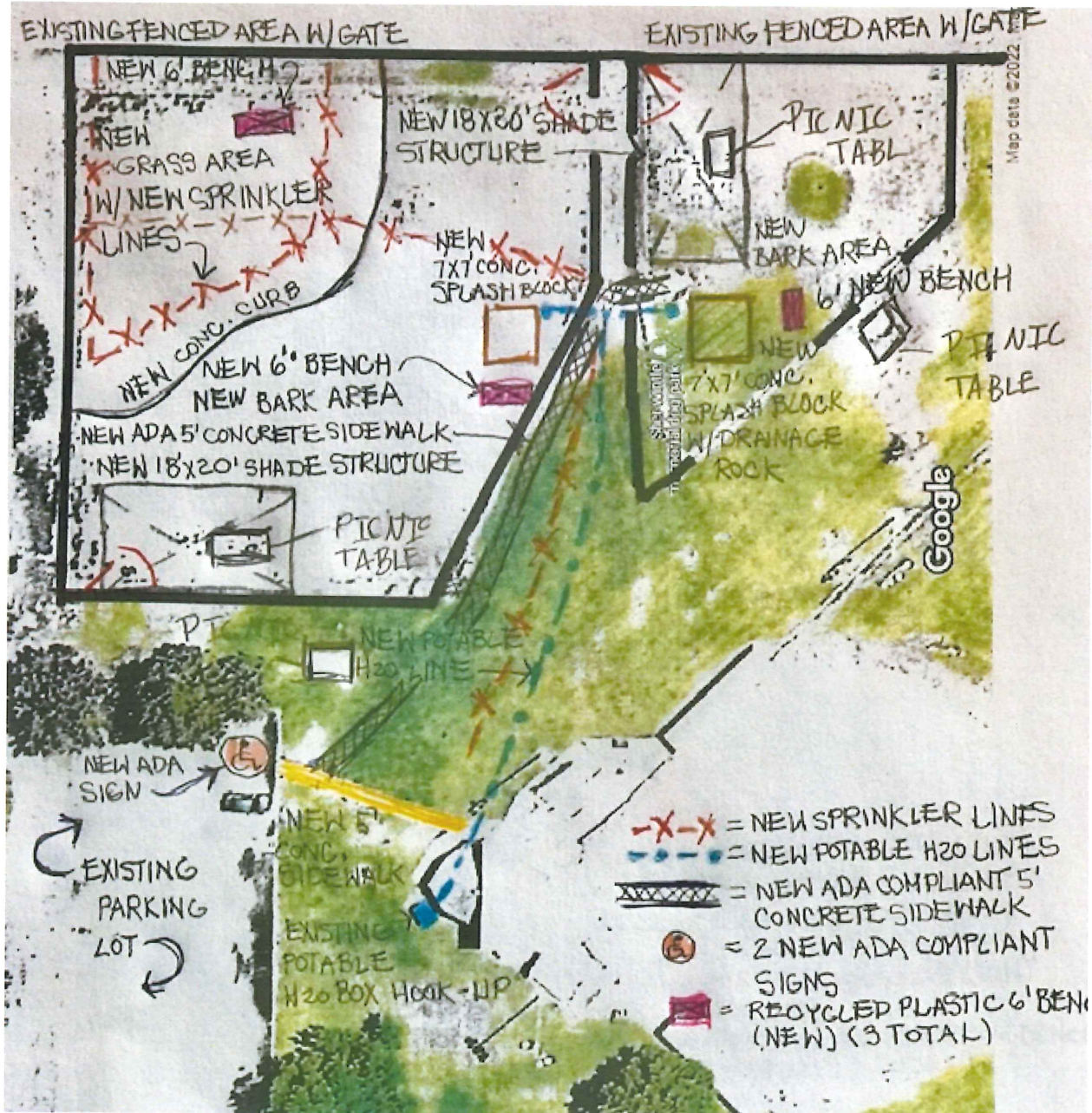
total 850.78	\$850.78		
bark			
large 12093.75		Tehama Together	
small 8062.50		Tehama Together	
total 20,156.25	\$20,156.25		
refresh bark : year two (three times); year three (two times); year four 100 yards donated ; year five 100 yards refresh donated		Tehama Together	
excavate for bark?		Tehama Together	
1000/yr for monthly mowing slope, edging both parks		Tehama Together/Earl Wintle Family	
2-3 trees		RB Garden club	
drip line for trees/shrubs		Tehama Together	
20x20 shade structures on west side		Tehama Together	
18x20 13,358.00	\$13,358.00		
3 benches 2345.00	\$2,345.00	Tehama Together	
Two sided bulletin board donate		Tehama Together/Eagle Scouts/4H/FFA	
agility equipment			
big tires		Tehama Together/Eagle Scouts/4H/FFA	
culvert run through		Tehama Together/Eagle Scouts/4H/FFA	
jumping ramp		Tehama Together	
jump trough		Tehama Together	
2 concrete water pads large and small		Tehama Together	
7'x7' 300.00	\$300.00	Tehama Together	
concrete for benches 200.00	\$200.00	Tehama Together	
cleaning stations exists		Tehama Together	
fire hydrant donated			
total so far, prices may vary	\$43,492.61		

Projects	Vendor	unit cost	quantity	cost	freight tax	total	labor
Portable water	City/Tehama Together						
Saddle 4'	City/Tehama Together	111.4	1	\$111.40			
Corp Stop 1'	City/Tehama Together	181.88	1	\$181.88			volunteer
Curb Stop ¼	City/Tehama Together	164.42	1	\$164.62			
Meter and Register ¾ (model 35)	City/Tehama Together	400	1	\$400.00			
Meter Box and Lid (Cook Box)	City/Tehama Together	40	1	\$40.00			
TOTAL \$897.90	City/Tehama Together						
PLAN B (with backflow)	City/Tehama Together						
Everything from plan A -- plus	City/Tehama Together						
Backflow ¾ Wilkins Zurn 975XL2	City/Tehama Together	684		\$684.00			
Backflow box	City/Tehama Together	750		\$750.00			
3x2 concrete slab (ready-mix bags)	City/Tehama Together	15	3	\$45.00			
TOTAL (Both Plans) \$2346.90	City/Tehama Together			\$2,376.90			
PLAN C (Shut offs to the fountains)	City/Tehama Together						
2 more Curb Stops \$181.88ea.	City/Tehama Together	181.88	2	\$363.76			
2 more Meter Boxes and Lids \$40ea.	City/Tehama Together	40	2	\$80.00			
TOTAL	Tehama Together			\$2,820.66			
potable water line 1" pvc irrigation pipe	Tehama Together	1.05	160'	\$168.00	home depot		
spigot support 4x4 30" pressure treated	Tehama Together		30"	\$16.32	home depot		
30" ¾ pvc	Tehama Together		30"	\$4.50	home depot		
¾ brass hose bibb	Tehama Together	14.44	1	\$14.44	home depot	Everhult ¾ in. FIP x ¾ in. MIP Brass Bent Noze Garden Valve	
shut off valve	Tehama Together	3.22	1	\$3.22	home depot		
1" gate valve		15.98	1	\$15.98	home depot		
tie box		29.97	1	\$29.97	home depot	NDS14 in X 19 in Rectangular Valve Box Extension and Cover, Black Extension, Green 1CV Cover	
total				\$3,073.09			
Irrigation							20 hrs/volunteer
2" pvc irrigation pipe	Tehama Together	3.02/ft	160'	\$483.20			home depot
1 1/2" pvc irrigation pipe	Tehama Together	2.25/ft	60'	\$135.00			
1 1/2" pvc T fittings	Tehama Together	1.91	12	\$22.92			
1" marxlex swing joint fittings	Tehama Together	0.43	60	\$25.80			
2" to 1 1/2 reducers	Tehama Together	3.18	6	\$19.08			
rainbird 5000 plus 1 1/2" part circle sprinklers	Tehama Together	13.18	18	\$237.24			
total				\$923.24			
Parking Lot							
ADA sidewalk from parking lot to both fields	Tehama Together		215 ft				
cement sidewalk 5' x 3-4" deep/215'	Tehama Together	125/yd	13.27 yards	\$1,687.50			95 to large 120 to small
handicap signage	Tehama Together	53.98	2	\$107.96		walmart	
total				\$1,795.46			
large dog park grass area							
topsoil	Tehama Together	20.60/cy	30	\$618.13	1 truck/trailer		
grass seed	Tehama Together	120 lb bag	1	\$51.49		home depot scotts	
total				\$669.62			
curb large dog park							
200' concrete/2 yards of concrete	Tehama Together	125/yd	2 yards	\$247.25			volunteer
200' rebar	Tehama Together	.64/ft	200'	\$128.46			
400 1" stakes	Tehama Together	0.21	400	\$85.57			
1x6x20 bender board	Tehama Together	38.95	10	\$389.50			
.5x.5x180= then divided by 45=1.6 yards	Tehama Together						
total				\$850.78			
bark							
large	Tehama Together	44/cy	340	\$13,706.00	tav and delivered		45 per load
small 8062.50	Tehama Together	44/cy	298	\$12,093.00			
total				\$25,799.00			
refresh bark : year two (three times); year three (two times); year four 100 yards donated ; year five 100 yards refresh donated	Tehama Together						
excavate for bark?	Tehama Together						
shade structures							
18x20 total	Tehama Together	6679	2	\$13,358.00	https://adventurplaysystems.com/product/shade-shelter/semi-cantilever-shade-structure/		
Benches							
3 benches	Tehama Together	469	5	\$2,345.00	https://www.hart-bench-order-form/#1to1		
concrete for benches		125/yd	1.5	\$187.50			
total				\$2,532.50			
Water play pads							
2 7x7 concrete water pads large and small	Tehama Together	125/yd	1.5	\$187.50			
2 french drains	Tehama Together						
1 1/2 round rock	Tehama Together	43.00/yd	1/2	\$21.50			
10' perforated pipe	Tehama Together	14.97	2	\$29.94	home depot		
fabric 3x25	Tehama Together	7.25	1	\$7.25			
total				\$246.19			
Total Dog park improvements				\$53,068.64			have concrete poured for pavers on both sides 16"x8"x2 /use 2x4 or memorial page on fbook page
Donations for projects							
memorial pavers on both sides	fundraiser						
agility equipment							
Two sided bulletin board donale	Eagle/Girl Scouts/4H/FFA						
big tires	Eagle/Girl Scouts/4H/FFA						
culvert run through	Eagle/Girl Scouts/4H/FFA						
jumping ramp	Eagle/Girl Scouts/4H/FFA						
jump trough	Eagle/Girl Scouts/4H/FFA						
fire hydrant	donated						
cleaning stations	exists						
doody bags/receptacle bags	Earl Wntle						

Anita Rice

From: Anita Rice
Sent: Monday, August 1, 2022 11:28 AM
To: Anita Rice
Subject: FW: Illustration

ATTACHMENT B



Sent from my iPhone



