



## CITY OF RED BLUFF PARKS AND RECREATION ADVISORY COMMISSION AGENDA

The City of Red Bluff Parks and Recreation Commission welcomes you to their meetings, which are regularly scheduled for the second Tuesday of each month. Your participation and interest are encouraged and appreciated. Meeting notices are available in appropriate alternative formats, upon request of a person with a disability. If accommodations are needed for individuals with disabilities, please contact the Parks and Recreation office prior to the day of the meeting.

The Council Chambers will be open to the public during this meeting. Alternatively, remote public participation is available as follows:

Join Zoom Meeting: https://us02web.zoom.us/j/83616888200?pwd=bWpZNlp3cHFOSXlqRHJjc2FxMmtDdz09 Meeting ID: 836 1688 8200 Passcode: 881358

**DATE:** August 9, 2022

TIME OF MEETING:

6:00 p.m.

PLACE OF MEETING:

Red Bluff City Hall, Council Chambers 555 Washington Street

A. <u>PLEDGE OF ALLEGIANCE:</u>

# B. <u>CONFLICT OF INTEREST DECLARATION</u>

## C. <u>CITIZENS COMMENT:</u>

This is a time set aside for citizens to address the Parks and Recreation Commission on items on this agenda not noted for public hearing. If your comments concern an item that is noted as a public hearing, please address the Commission after that hearing is opened for public testimony. By law, the Commission cannot make decisions on matters not on the agenda and matters of concern will be referred to the Parks and Recreation Department. The Chairman reserves the right to limit the duration of each speaker to three minutes. If requested by letter at least one week prior to a Commission meeting, any subject of concern to you will be placed on the next agenda.

## C. CURRENT BUSINESS:

- 1. Approval of Minutes –July 12, 2022
- Sher Wintle Memorial Dog Park (Action Item) -Commissioner Philips: Make a recommendation to City Council to approve the cost estimates for the following projects.

Attachment: A: Cost Estimates

Attachment: B: Illustration of Improvements

Attachment C: Splash Pad and Shad Structure

## D. OLD BUSINESS:

- 1. Renaming Sher Wintle Dog Park: Commissioner Philips
- 2. Community Garden: Commissioner Miranda

## 3. Commissioner's Report to City Council:

- August 16, 2022
- Sept. 20, 2022
- Oct. 18, 2022

## E. STAFF REPORTS:

1. Parks & Recreation: Report – Shaffer

# F. COMMISSIONER COMMENTS

# Next meeting September 13, 2022 at City Council Chambers.



## CITY OF RED BLUFF PARKS AND RECREATION ADVISORY COMMISSION MINUTES



Date of Meeting:	July 12, 2022
Time of Meeting:	6:00 p.m.
Place of meeting:	Red Bluff Council Chambers & (Zoom)
	555 Washington Street
	Red Bluff, California
Commissioners Present:	Patricia Phillips
	Vici Miranda
	Jennifer Torres (Zoom)
	Mia Gleason
Councilmembers Present:	Daniele Eyestone (Zoom)
Staff Present:	Tom Westbrook, City Manager and Community Development
	Director
	Karen Shaffer, Community Center/Recreation Supervisor

Chair Torres called meeting to order at 6:00 p.m.

## A. PLEDGE OF ALLEGIANCE

Chair Torres led the Pledge of Allegiance.

## B. CONFILICT OF INTEREST DECLARATION:

Chair Torres asked if anyone had any special interest in any of the issues on the agenda: None Commissioner Phillips asked why this is on the agenda. Councilmember Eyestone stated that if any of the commissioners had any monetary or other special interest on an agenda item, that they must recuse themselves from voting.

## C. CITIZENS COMMENT: None

## D. CURRENT BUSINESS

1. Approval of Minutes: May 10, 2022, Minutes were approved MSC Phillips/Miranda 4-0.

**2. Community Garden:** Commissioner Miranda proposed that the Commissioners consider a community garden again at the Duncan and Luning pocket park. There was some discussion as to what other organizations in town that might be willing to help with this project.

City Manager Westbrook stated that in his experience, community gardens have been very successful when local groups get involved with the garden. He suggested that that Commissioners, solicit support from the community.

Commissioner Gleason stated that the Eco Club from the High School may be interested in this project. The High School also has a student garden.

Councilmember Eyestone stated that the Garden Committee of Tehama Together will be meeting July 28<sup>th</sup>. Miranda stated that she will try to make this meeting to ask for support.

**3.** Proposal of Concrete Ping Pong or Cornhole at James Ave.: Commissioner Miranda is proposing that the city install powder coated steel ping pong table or cornhole boards at James Ave. pocket park. She presented an estimated of approximately \$1,000 for cornhole board set and \$7,960 for one table. These costs do not include site prep. She thinks the lot is big enough to install both a set of cornhole boards and a ping pong table for approximately \$9,000. This does not include tax and freight.

Westbrook stated that he agreed that if direction was given to staff, we can come up with some numbers of costs to install the table and boards. He also wants to be sure that these items will not incur extra maintenance for staff. He asked if the commissioners were going to ask the city to pay for the project or were they looking to fundraise.

Miranda stated that because the Parks and Recreation has been under budget for the last three years that the city should pay for it.

Torres requested that there should be signage stating that this is a city park. It was agreed that a sign should be installed.

Miranda asked that we ask staff to look at this project and for their input from maintenance and public works. She asked that it be put on the agenda next month to discuss what staffs recommendations are.

Torres asked Shaffer to ask maintenance and public works for their input on this project.

## 4. Renaming Sher Wintle Memorial Dog Park:

Discussion: Commissioner Philips stated that it will be easier for people to find the Dog Park when googling it as Red Bluff Dog Park.

Miranda made a motion to recommend to City Council to rename the Sher Wintle Memorial Dog Park to Red Bluff Dog Park in Memory of Sher Wintle. MSC Miranda/Gleason 4-0.

#### E. Old Business:

#### 1. Sher Wintle Dog Park:

Commissioner Phillips presented a preliminary cost estimate sheet for all the projects of the small and large dog parks. She is asking the commissioners to make a recommendation to City Council to approve this plan in August.

## 2. Commissioner's Report to City Council:

- July 19, 2022 Phillips
- August 16, 2022 Miranda
- September 20, 2022 Torres
- October 18, 2022 Gleason

#### F. STAFF REPORTS

#### **Recreation Report:** Shaffer reported:

- Fun Zone has 56 kids in the program this week.
- Shaffer handed out attendance and snack bar spreadsheets for 2022 and 2021.
- Volleyball registration will be open as soon as we secure courts.

## G. COMMISSIONER COMMENTS:

- Commissioner Phillips congratulated Torres on her appointment by the Governor to the Tehama County Fairground Board.
- Miranda reported that there was site visit for the Splash Park prop 68 grant. She thinks they will announce the winners of the grant by October.

Chair Torres adjourned the meeting at 6:51 pm.

#### Vendor City/Tehama Together Projects Proble water Sadda 4 Corp Stop 1 Carb Stop 2 Hater and Register X (model 35) Mater Box and L4 (Cock Box) TOTAL 8975.00 PLAN B (with backflow) Excepting from Ban A – pais Backflow 24 Wilkins Zum 9755L2 Backflow Dax 322 controle dabl (ready-mix bags) TOTAL 8987.1 Backflow bax Projects cost freight /lax total fabor unit cost quantity 111,4 181.88 164,42 400 40 \$111.40 \$181.88 \$164.62 \$400.00 \$40.00 volunteer 684 \$684.00 750 15 \$750.00 3 \$45.00 \$2,376,90 City/Tehama Together City/Tehama Together City/Tehama Together City/Tehama Together Tehama Together Tehama Together Tehama Together Tehama Together Tehama Together Tehama Together PLAN C (Shut offs to the fountains) 2 more Curb Stops \$181,88ea. 2 more Meter Boxes and Lids \$40ea. \$363.76 \$80.00 \$2,820.66 \$483.20 \$16.32 \$4.50 \$14.44 \$3.22 \$3.342.34 181,88 40 2 2 more Meter Boxes and Lids \$40ea, TOTAL polable water line 2" pro: intgation pipe spigot support 4x4 30" pressure treated 30" 34 / pras Tosse bbb shuk off valve total 3.02/1 160° 30° home depot home depot home depot home depot 30" 1 14.44 Exerbilt3/4 in FIPx 3/4 in MHT Brass Bint Nosa Garden Valva 3.22 1 Irrigation 2° pvo irrigation pipe 11/2° pvo irrigation pipe 11/2° pvo ir fittings 11/2° pvo T fittings 2° to 1 1/2 reducers Tehama Together Tehama Together Tehama Together Tehama Together Tehama Together Tehama Together 20 hrs/volunte 160 60 12 60 3.02/tt \$483.20 \$135.00 home depot 2.25M \$22.92 \$25.80 \$19.08 1.91 0.43 3.18 rainbird 5000 plus 1 1/2° part circle sprinklers total Tehama Togelher 13.18 18 \$237.24 \$923.24 Parking Lot ADA sidewalk from parking lot to both fields cement sidewalk 5 x 3-4 " deep/215 ' handicap signage total 215 ft 125Jyd 13,27 yards 53,98 2 Tehama Together Tehama Together Tehama Together \$1,687.50 95 to targe 120 to small walmart \$107,95 \$1,795.46 large dog park grass area topsoil Tehama Together 20,60/cy 30 1 \$618,13 1 truck/trailer grass seed total Tehama Together 1 20 lb bag \$51.49 home depot scotts \$669,62 curb large dog park 200 ' concrete2 yards of concrete 200 ' rebar 400 1' stakes 156/20 bender board .5x.5x180= then divided by 45=1.6 yards total Tehama Together Tehama Together Tehama Together Tehama Together Tehama Together 2 yards 200 ' 400 10 125Ård \$747.25 volunteer 125Ayd .64/t 0.21 38.95 \$247,25 \$128,46 \$85,57 \$389,50 \$850,78 bark \$13,706.00 44./cy 44/cy 340 298 large small 8062,50 Tehama Together Tehama Together tav and delivered 45 per load \$12,093,00 total \$25,799.00 refresh bark : year two (three times); year three (two times); year four 100 yards donated ; year five 100 yards refresh donated Tehama Togethe excavate for bark? Tehama Together shade structures 18x20\_total Tehama Togelher 6679 \$13,358.00 Hips Hadverburglays relema 2 emi-cantilever-strade-structure/ Benches 3 benches concrete for benches total Tehama Together \$2,345.00 \$187.50 \$2,532.50 tori#inni-inin 5 1.5 469 125Ayd Water play pads 2 7X7 conscience water pads large and small 2 french drains 4 1/12 round nock 10° perforated pipe fabro 3x25 total Tehama Together Tehama Together Tehama Together Tehama Together Tehama Together 125/yd 1,5 \$187,50 43,00/yd 1/2 \$21,50 14.97 7,25 2 \$29.94 \$7,25 \$246,19 Total Dog park improvements \$53,337,89 Donations for projects memorial powers on both eldes agiby equipment Two elder buileth beard donate big tires carlvert na through jumps ramp jumps trough fine hydrant clearing stations doody bage/neoptacle bags have concrete poured for pavers on both sides 16"x8"x2 /use 2x4 or memorial page on fbook page fundraiset Eagle/Girl Scouls/4H/FFA Eagle/Girl Scouls/4H/FFA Eagle/Girl Scouls/4H/FFA Eagle/Girl Scouls/4H/FFA Eagle/Girl Scouts/4H/FFA donated exists Earl Wintle edging large small maintenance Tehama Together Tehama Together Tehama Together

Description	total	Vendor	
Potable water		City/Tehama Together	
Saddle 4'		City/Tehama Together	99999999999999999999999999999999999999
Corp Stop 1'	1999 / J. C. Martin C. Martin Martin C. C. C. C. C. Martin Martin C. C. C. C. C. C. C	Tehama Together	
Curb Stop <sup>3</sup> / <sub>4</sub>	00000000000000000000000000000000000000	Tehama Together	
Meter and Register ¾ (model 35)		Tehama Together	
Meter Box and Lid (Cook Box)		Tehama Together	
TOTAL \$897.90		Tehama Together	
PLAN B (with backflow)		Tehama Together	
Everything from plan A – plus		Tehama Together	
Backflow 3/4 Wilkins Zurn 975XL2		Tehama Together	
Backflow box		Tehama Together	
3x2 concrete slab (ready-mix bags)		Tehama Together	
TOTAL (Both Plans) \$2346.90		Tehama Together	
PLAN C (Shut offs to the fountains)		Tehama Together	
2 more Curb Stops \$181.88ea.		Tehama Together	
2 more Meter Boxes and Lids \$40ea.		Tehama Together	
TOTAL \$2790.66	\$2,790.66	Tehama Together	
Irrigation	NI - N. O. M.	Tehama Together	
2" pvc irrigation pipe		Tehama Together	
1 1/2" pvc irrigation pipe		Tehama Together	
1 1/2" pvc T fittings		Tehama Together	
1" marlex swing joint fittings		Tehama Together	
2" to 1 1/2 reducers	a verier de la constante	Tehama Together	
rainbird 5000 plus 1 1/2" part circle sprinklers		Tehama Together	
rainbird 5000 plus full circle sprinklers		Tehama Together	
total 837.34/ 1080.82	\$1,080.82		
Parking Lot			
ADA sidewalk from parking lot to both fields		Tehama Together	
cement sidewalk 5' x 3-4 " deep/215 '		Tehama Together	
total 1687.50	\$1,687.50		
handicap signage 53.98	\$53.98	Tehama Together	
2 dog park signage		Tehama Together	
memorial pavers on both sides		Tehama Together	
large dog park slope			
topsoil 618.13	\$618.13	Tehama Together	
grass seed 51.49	\$51.49	Tehama Together	
curb large dog park			
200 ' concrete/2 yards of concrete		Tehama Together	
200 ' rebar			
400 1' stakes			
1x6x29 bender board			
.5x.5x180= then divided by 45=1.6 yards			

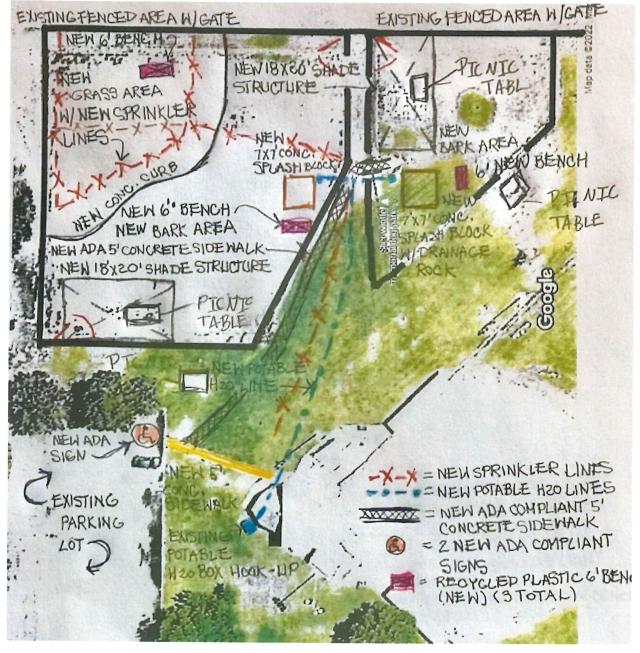
total 850.78	\$850.78					
bark						
large 12093.75		Tehama Together				
small 8062.50		Tehama Together				
total 20,156.25	\$20,156.25					
refresh bark : year two (three times); year three (two times); year four 100 yards donated ; year five 100 yards refresh donated		Tehama Together				
excavate for bark?		Tehama Together				
1000/yr for monthly mowing slope, edging bo	th parks Teha	ama Together/Earl Wintle Family				
2-3 trees		RB Garden club				
drip line for trees/shrubs		Tehama Together				
20x20 shade structures on west side	•	Tehama Together				
18x20 13,358.00	\$13,358.00					
3 benches <b>2345.00</b>	\$2,345.00	Tehama Together				
Two sided bulletin board donate	Tehama Together/Eagle Scouts/4H/FFA					
agililty equipment						
big tires	Tehama Together/Eagle Scouts/4H/FFA					
culvert run through	Tehama Together/Eagle Scouts/4H/FFA					
jumping ramp		Tehama Together				
jump trough		Tehama Together				
2 concrete water pads large and small		Tehama Together				
7'×7' <b>300.00</b>	\$300.00	Tehama Together				
concrete for benches 200.00	\$200.00	Tehama Together				
cleaning stations exists		Tehama Together				
fire hydrant donated						
total so far, prices may vary	\$43,492.61					

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Projects	Vendor	unit cost	quantity	cost	freight <i>I</i> tax	total	labor					
Potable water	City/Tehama Together											
Saddle 4'	City/Tehama Together	111.4	1	\$111.40			ļ					
Corp Stop 1'	City/Tehama Together	181.88	1	\$181,88			volunteer					
Curb Stop ¾	City/Tehama Together	164.42	1	\$164.62								
Meter and Register ¾ (model 35)	City/Tehama Together	400	1	\$400,00								
Meter Box and Lid (Cook Box)	City/Tehama Together	40	1	\$40.00								
TOTAL \$897.90	City/Tehama Together									ļ		
PLAN B (with backflow)	City/Tehama Together											
Everything from plan A plus	City/Tehama Together											
Backflow 3/4 Wilkins Zurn 975XL2	City/Tehama Together	684		\$684.00								
Backflow box	City/Tehama Together	750		\$750,00								
3x2 concrete slab (ready-mix bags)	City/Tehama Together City/Tehama Together	15	3	\$45.00								
TOTAL (Both Plans) \$2346.90 PLAN C (Shut offs to the fountains)				\$2,376.90								
Same and a second se	City/Tehama Together	404.00		\$363.76								
2 more Curb Stops \$181.88ea.	City/Tehama Together	181.88	2	\$303.70						-		
2 more Meter Boxes and Lids \$40ea. TOTAL	City/Tehama Together	40	2	\$2,820.66								
	Tehama Together	1 05	1601		have desert							
potable water line 1" pvc irrigation pipe spigot support 4x4 30" pressure treated	Tehama Together Tehama Together	1.05	160' 30"	\$168.00 \$16.32	home depot home depot							
30° 3/4 pvc	Tehama Together		30"	\$4.50	home depot							
3/4 brass hose bibb	Tehama Together	14.44	1	\$4.50 \$14.44		Kundult7/f in K	IP x 3/4 un MIET	i Dense Dent Maaa				
shut off valve	Tehama Together	3.22	1	\$3.22	home depot	Excitates-4 in p	11 A 399 08 10001	Diass Deni Nore S	laiden varve			
1" gate valve	iciana iogenei	15.98	1	\$15,98					1.1.1999	· · · · · · · · · · · · · · · · · · ·	1	
1' gate varve tie box	ŀ	29.97	1	\$15,98 \$29,97	home depot home depot	NDS14 in V 10	in Rectangular V	i. blue Box Externic	n and Cover Pi-	i. K Extension Gro	en ICV Cover	
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Irrigation		··· ·					20 hrs/volunteer					
2° pvc irrigation pipe	Tehama Together	3.02/ft	160'	\$483,20			home depot			ć	5	
1 1/2" pvc irrigation pipe	Tehama Together	2.25/h	60'	\$135.00								
	Tehama Together	1.91	12	\$22.92			-					
1" mariex swing joint fittings	Tehama Together	0.43	60	\$25.80								
2" to 1 1/2 reducers	Tehama Together	3,18	6	\$19.08								
rainbird 5000 plus 1 1/2" part circle sprinklers	Tehama Together	13.18	18	\$237.24								
total				\$923.24				1			l	
Parking Lot												
ADA sidewalk from parking lot to both fields	Tehama Together		215 ft									
cement sidewalk 5' x 3-4 * deep/215 '	Tehama Together	125/yd	13.27 yards	\$1,687,50					95 to large	120 to small		
handkap signage	Tehama Together	53.98	2	\$107.96			walmart					
total				\$1,795.46								
large dog park grass area topsoil	Tohana Touthas	20.60/cy	30	\$618.13	1 truck/trailer							
grass seed	Tehama Together Tehama Together	1 20 lb bag	1	\$51.49	1 auconaliei		: home depot scott	l			••••••	
total	ienania logeniei	1 20 10 089		\$669.62			nome depot scott					
curb large dog park												
200 ' concrete/2 yards of concrete	Tehama Together	125/yd	2 yards	\$247.25			volunteer					
200 ' rebar	Tehama Together	.64/R	200 '	\$128,46								
400 1' stakes	Tehama Together	0.21	400	\$85.57						3777788888888888888888888888888888888	5	
1x6x20 bender board	Tehama Together	38.95	10	\$389.50								
.5x.5x180= then divided by 45=1.6 yards	Tehama Together											
total				\$850.78								
bark												
large	Tehama Together	44./cy	340	\$13,706.00		tav and delivered			45 per load			
small 8062,50	Tehama Together	44/cy	298	\$12,093,00								
total				\$25,799.00								
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excavale for bark? shade structures 19,220 total Benches Joenches concrete for benches	Tehama Together Tehama Together	469		\$2,345.00 \$187,50		olaysystems.com -order-form/#110	/product/shade-sh	aherisemi-cantile	ver-shade-structu	re/		
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excavate for bark? shade structures 18x20 total Benches 3 benches concrete for benches total Water pay pads 2 7x7 concrete water pads large and small 2 ferch drains	Tehama Together	469 125/yd	1.5 1.5	\$2,345.00 \$187.50 \$2,532.50 \$187.50		piaysystems.com -sydar-form/#11p	/rrccigrt/shade-sł	nher/semi-canile	zer-shade-structu			
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excavale for bark? shade structures 1820 fotal Benches 3 benches concrete for benches total Water play pads 2 7x7 concrete water pads large and small 2 fench drains 1/1/2 round rock 10° perforated pipe fatola 325	Tehama Together	469 125/yd 125/yd 43,00/yd	1.5 1.5 1/2	\$2,345,00 \$187,50 \$2,532,59 \$187,50 \$21,50 \$21,50 \$221,50 \$221,50 \$221,50 \$221,94 \$7,25	o.com/nari-bench	nlaysvalems.com	//rcciuct/shade-sl	aher/semi-cantile	arshade-stortu	EE/		
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#### **Anita Rice**

From: Sent: To: Subject: Anita Rice Monday, August 1, 2022 11:28 AM Anita Rice FW: Illustration

#### ATTACHMENT B



Sent from my iPhone

ATTACHMENT C



